

**Slave Lake Regional Library Board**  
**Regular Meeting Minutes**  
**August 16, 2023**  
**SL Library Board Room**  
**6:00 p.m.**

**Call to Order:** by Angela Wright at 6:05 p.m.

**Attendance:** Angela Wright, Huma Kashaf, Steve Adams, Marcia McDermott, Kendra McRee, Leslie Sargunraj, Herfried Schmidt, Nancy Sand

**Absent:** Joy McGregor, Charlotte Measor, Jean Litz

**Guests:** N/A

**Adoption of Agenda:**

**Motion 23-51:** to accept the agenda as presented.

Moved by Steve Adams

**CARRIED**

**Approval of Minutes for Regular Meeting for June 14<sup>th</sup>, 2023:**

**Motion 23-52:** to approve minutes of the June 14th, 2023 board meeting.

Moved by Steve Adams

**CARRIED**

**Correspondence:**

- Letter from the PLSE Grant Program with 2023/2024 Public Library Grant Monies
- Letter from NorthWest Alberta Foundation with a Municipal Library Fund Grant
- Letter from Ric McIver's office, introducing or re-introducing himself as the Minister of Alberta Municipal Affairs

**Closed Session:** N/A

**Old Business:**

**1. Rural Library News:** Presented by Nancy Sand

**Flatbush** – Has been busy with a summer reading program, book club, crafts. Has had great use of the library over the summer months.

**Smith** – No report at this time as Rose is on holidays but judging from the Facebook posts, the library is well used and people are enjoying it.

**2. Policy Committee set a date to meet** August 29, 2023 @ 5pm

**New Business:**

1. **ALTA conference for Board Members:** This is a one-day conference held at the River Cree this year on November 9, 2023. Leslie will look into going.
2. **Stronger Together Staff Conference:** 6 staff are attending and all have been registered. While the conference is going, there will be minimal staff.

**Motion 23-53:** to close the library at 5 on Thursday November 9, 2023.

Moved by Nancy Sand

**CARRIED**

3. **GICs:** Tabled until September meeting
4. **Plan of Service Survey Results:** Kendra compiled the results of the surveys by Library and presented them to the board.

Slave Lake had 76 surveys received. Most participants in the survey were happy with the library and what is offered there.

Smith had 57 surveys received with similar results to Slave Lake.

Flatbush had 19 Surveys received with similar results to Slave Lake though location was noted to be a barrier to use.

5. **Plan of Service Sub Committee:** Set a date to meet October 11, 2023 @ 4pm
6. **Community Input Session:** This is scheduled for September 18, 2023 @ 6pm. Each board member asked to bring at least 2 people to give feedback.
7. **Archive Expansion:** The archive is in need of more space. Lindsay is scanning as much as she can and has had the idea to display some of the items from the archives at the Town Office.
8. **Gymnastics Club Monies:** Slave Lake Gymnastics Association has been given a grant from the NorthWest Alberta Foundation but because the SLGA is not a charity, the funds need to be accepted by someone on their behalf. The Library Board is able to do this.

**Motion 23-54:** To accept \$1000 on behalf of the Slave Lake Gymnastics Association from the NorthWest Alberta Foundation and administer it to Slave Lake Gymnastics Association.

Moved by Herfried Schmidt    Seconded by Leslie Sargunaraj

**CARRIED**

**Reports:**

1. **Financial Report** presented by Kendra McRee

We are awaiting expense and voucher payments from PLS so hopefully that will be received by next month. Security will be billed by the town and Kendra will talk to someone at the town about getting that information in January and not having to wait until later in the year.

**Motion 23-55:** to accept the Financial Report as discussed.

Moved by Marcia McDermott Seconded by Herfried Schmidt

**CARRIED**

2. **Manager's Report** presented by Kendra McRee.

Some highlights include:

- June had 40 programs run with 428 participants plus a few online programs.
- July had 30 Programs run with 386 participants plus a few online programs.

**Motion 23-56:** to approve Manager's report as presented.

Moved by Huma Kashaf

**CARRIED**

**Confirmation of Next meeting:** September 13, 2023, at 6:00 PM

**Adjournment:**

**Motion 23-57:** to adjourn the meeting at 7:45 pm

Moved by Marcia McDermott

**CARRIED**

A handwritten signature in blue ink, appearing to read "Angelika", is located at the bottom center of the page.

