

**Slave Lake Regional Library Board
Regular Meeting Minutes
January 10, 2024
SL Library Board Room
5:00 p.m.**

Call to Order: by Charlotte Measor at 5:43 p.m.

Attendance: Huma Kashaf, Steve Adams, Marcia McDermott, Kendra McRee, Leslie Sargunaraj, Charlotte Measor, Jean Litz, Joy McGregor, Herfried Schmidt

Absent: Angela Wright and Nancy Sand

Guests: N/A

Adoption of Agenda:

Motion 24-1: to accept the agenda as amended.

Moved by Steve Adams

CARRIED

Approval of Minutes for Regular Meeting:

Motion 24-2: to approve minutes of the November 15th, 2023 board meeting.

Moved by Steve Adams

CARRIED

Approval of Minutes for Email Motion:

Motion 24-3: to approve minutes of the December 6th, 2023 email motions

Moved by Marcia McDermott

CARRIED

Correspondence:

- Letter from the bank regarding a GIC set to mature (likely a duplicate)
- Christmas Card from the Honorable Rick McIvor
- PLS meeting notes

Old Business:

1. **Rural Library News:** Presented by Kendra McRee

Flatbush – Getting new flooring, chairs, fridge and ceiling tiles

Smith – Sewing class has been popular as has puzzles and crib weekly.

2. **GIC/Bank Account** –

Motion 24-4: to move \$100000 to a higher interest bearing GIC.

Moved by Leslie Sargunaraj Seconded by Marcia McDermott

CARRIED

3. Wage Grid/Pension:

Motion 24-5: to give a cost-of-living increase of 2% effective immediately

Moved by Marcia McDermott Seconded by Huma Kashaf

CARRIED

Motion 24-6: To put a pension in place for the manager and assistant manager at 5% effective immediately

Moved by Charlotte Measor Seconded by Herfried Schmidt

CARRIED

4. Budget:

Motion 24-7: To approve the budget as presented.

Moved by Marcia McDermott Seconded by Joy McGregor

CARRIED

New Business:

1. 2023 Audit:

Motion 24-8: To use Rebryna Dana LLP for the 2023 Audit

Moved by Steve Adams Seconded by Huma Kashaf

CARRIED

2. Letter to Town of Slave Lake and MD Lesser Slave River: A letter has been drafted and will be sent to the a/n municipalities to explain changes made to the budget.

3. Flatbush Painting: A request has been made to the MD to have the library painted at the same time as the flooring is done

Reports:

1. Financial Report presented by Herfried Schmidt

Mostly appears to be on track

Motion 24-9: to accept the Financial Report as presented.

Moved by Steve Adams Seconded by Marcia McDermott

CARRIED

2. Manager's Report presented by Kendra McRee.

Some highlights include:

- November had 32 programs run with 321 participants
- December had 26 programs run with 345 participants
- For 2023, Slave Lake Library had 384 programs and 7585 participants

Motion 24-10: to approve Manager's report as presented.

Moved by Joy McGregor

CARRIED

Confirmation of Next meeting: February 22, 2024, at 6:00 PM

Adjournment:

Motion 24-11: to adjourn the meeting at 8:10 pm

Moved by Marcia McDermott

CARRIED

Charlotte Meason

**Slave Lake Regional Library Board
Email Minutes
February 27th, 2024**

Motion 24-12: To approve the Annual Report for 2023:

Moved by Huma Kashaf

CARRIED

Charlotte Meason

